

# Selected Student Resources

The following abbreviated list is intended to help connect students to commonly sought resources. For a complete list of resources see the CCNY List of Offices and Services: <http://www.ccnycuny.edu/about/offices-services.cfm>

## Academic Advising and Academic Standards

### ACADEMIC ADVISING

See a General Academic Advisor for the following: Information on General Education and degree requirements; pre-major requirements; grading issues; registration and scheduling; and advice on withdrawals. General Academic Advisors provide appropriate referrals to students to all of the administrative and academic resources of the school. Academic Advising units are home base for all CCNY students. See below.

### OFFICE OF ACADEMIC STANDARDS (OAS)

OAS is the office that handles student appeals for reinstatement to the College of Liberal Arts and Science, academic forgiveness, retroactive withdrawals, course substitutions for General Education requirements and student challenges to grades received. It is also the home of the CCNY Committee on Academic Integrity.

**Location:** A216

**Phone:** (212) 650-8507

**Contact:** Dr. Jane Gallagher

## Academic Advising Units

### Center for Worker Education

For general inquiries about and directions to please call (212) 925-6625 x241. For advising inquiries please see below.

The Department of Interdisciplinary Arts & Science

**Location:** 25 Broadway, 7th Floor

**Phone:** (212) 925-6625 x236

**Contact:** Dr. John P. Calagione, Academic Coordinator

Early Childhood Education

**Location:** 25 Broadway, 7th Floor

**Phone:** (212) 925-6625 x235

**Contact:** Ms. Deborah Edwards-Anderson, Program Manager

Student Affairs

**Location:** 25 Broadway 7<sup>th</sup> Floor

**Phone:** (212) 925-6625 x201

**Contact:** Dr. Sophia Demetriou, Executive Director Student Affairs

### **Gateway Center (Undeclared Major)**

Students should be referred to the Gateway Academic Center if they are undecided or fulfilling eligibility requirements for entry to professional schools.

**Location:** NAC 1/220

**Phone:** (212) 650-6115

**Contact:** Ms. Nazia Naeem, Assistant to the Director

### **Division of Science**

**Location:** Marshak Plaza

**Phone:** (212) 650-6768 or 5780

**Contact:** Dr. Millicent Roth

### **The Colin L. Powell School for Civic and Global Leadership (Division of Social Science)**

**Location:** NAC 6/145

**Phone:** (212) 650-5196 or 7308

**Contact:** Ms. Scarlett Farray

### **Grove School of Engineering (Lower Division)**

**Location:** Steinman 2M7

**Phone:** (212) 650-8040

**Contact:** Mr. Rawlins Beharry, Director

### **Grove School of Engineering (Upper Division)**

**Location:** Steinman 209

**Phone:** (212) 650-8020

**Contact:** Ms. Jasmine Gonzalez

### **Honors Center**

**Location:** NAC 4/150

**Phone:** (212) 650-5892 or 6917

**Contact:** Ms. Susanna Yurick

### **Humanities & Arts**

**Location:** NAC 5/225

**Phone:** (212) 650-8166

**Contact:** Ms. Melissa Oden

### **School of Education**

**Location:** NAC 3/223A

**Phone:** (212) 650-5316

**Contact:** Ms. Stacia Pusey

### **SEEK**

**Location:** NAC 5/226

**Phone:** (212) 650-6655

**Contact:** Dr. Ana Zevallos

### **Sophie Davis School of Biomedical Education**

**Location:** Harris 113

**Phone:** (212) 650-8485

**Contact:** Dr. Dani McBeth, Associate Dean for Student Affairs

### **Spitzer School of Architecture**

**Location:** Spitzer 132

**Phone:** (212) 650-7307

**Contact:** Mr. Arnaldo Meléndez

### **Student Support Services Program**

**Location:** NAC 6/148

**Phone:** (212) 650-6825

**Contact:** Ms. Evelyn Cruz

## **Student Support**

### **ACCESSABILITY CENTER**

Please refer students to the AccessAbility Center for the following: Services and accommodations such as extended time on exams related to a wide range of disabilities (physical, learning, visual, hearing, psychiatric, medical conditions, AD/HD, and temporary injuries); to discuss referrals for receiving an evaluation to determine if academic difficulties may be related to a disability; for support with appeals related to disabilities or medical conditions.

Please refer faculty and staff to discuss workplace accommodations needed as a result of a permanent or temporary injury or condition.

#### **Contact:**

**Ms. Teresa Walker**

Director, AccessAbility Center

**Location:** NAC 1/218

**Phone:** (212) 650-5913

### **EMERGENCY GRANT AND LOANS**

Student Support Resources facilitates several emergency loan and grant programs for currently enrolled students in degree granting programs who are not in debt to the College. These programs can assist students who have been impacted by an emergency resulting in difficulty covering rent, medical bills, utility bills, and food and transportation expenses. There are also short term loans available to cover tuition for those who qualify. Students can present directly to the Counseling Center to be pre-screened and begin the application process.

#### **Contact:**

**Ms. Trélan Holder**

Acting Director of Counseling

**Location:** Marshak Science Building J15

**Phone:** (212) 650-8222

## COUNSELING CENTER

We provide short-term counseling and liaison to community resources such as long-term therapy and social services. Our goal is to assist students in the resolution of any barriers that may hinder their ability to achieve their highest academic potential. We are also committed to supporting faculty in the identification of students who may benefit from our services.

### Contact:

**Ms. Trélan Holder**

Acting Director

**Location:** Marshak Science Building Room J15

**Phone:** (212) 650-8222

## STUDENT HEALTH SERVICES

Student Health Services is committed to delivering quality primary health care. Clinical services provided by a full time registered nurse and part-time medical providers are free and confidential to all currently enrolled CCNY students.

Please refer students to our center for the following services:

Physical exams with laboratory services including a wide range of blood testing, STD screenings, immunizations, over-the-counter and prescriptions for medication, GYN services, including pregnancy testing and counseling, and health promotion activities.

Student Health Services also arranges for free on-site HIV Testing, Smoking Cessation Tabling, Information regarding Health Insurance Options, and Peer Health Educator led Sexual Health Workshops and Healthy Monday Tabling.

### Contact:

**Ms. Teresa Walker**

Director, Student Health Services

**Location:** Marshak Science Building Room J15

**Phone:** (212) 650-8222

## Learning Assistance

The following tutoring centers serve all CCNY students. More information on tutoring services, including those that service specific student populations, may be found on the CCNY Tutoring Services Page:

[http://www1.ccny.cuny.edu/current/tutoring\\_services.cfm](http://www1.ccny.cuny.edu/current/tutoring_services.cfm)

## WRITING CENTER

Please refer your students to the Writing Center for the following: Help with writing assignments from any discipline (in person and by email). In addition to course papers, students may receive help with job application letters and personal statements. Writing consultants help students develop a thesis, organize ideas and provide advice on grammar and style. Walk-in and long-term appointments available to any CCNY student including Master's students.

### Contact:

**Dr. Svetlana Bochman**

**Location:** NAC 3rd Floor Plaza (Enter from outside building)

**Phone:** (212) 650-8104

## CHEMISTRY LEARNING CENTER

Refer students to the Chemistry Learning Center for tutoring in all General Chemistry courses and some advanced courses.

### Contact:

**Ms. Katelyn Jin-Young Jung**

**Location:** Marshak Science Building Room 1029

**Phone:** (212) 650-8402

**DIVISION OF SCIENCE  
CITY COLLEGE ACADEMY FOR PROFESSIONAL  
PREPARATION STUDENT HALL**

Refer students to the CCAPP Student Hall for both one-on-one and group tutoring in Biology and Chemistry for all students registered for any course in the Division of Science. Tutors clarify lecture material and answer student questions, but do not provide homework answers or make up lectures. Tutors work with students to improve their understanding of course material and to develop their problem-solving skills. Students must make appointments prior to receiving tutoring.

**MATH AND PHYSICS TUTORING**

Refer students here for tutoring in all Math courses at the level of Calculus 3 and below, Differential Equations and Linear Algebra, as well as for General Physics 1 and 2 (Physics 203, 204, 207, 208). Limited tutoring may be provided for other Math and Physics courses. Tutors work with students to improve their understanding of course material and to develop their problem-solving skills. Appointments are not required.

**PHYSICS DEPARTMENT TUTORING**

The Physics Department offers ten hours a week of tutoring in General Physics 1 and 2 (Physics 203, 204, 207, 208). The schedule can be viewed at: <http://www1.ccny.cuny.edu/prospective/science/physics/upload/TutoringSP13-2.pdf>

**DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURES**

Refer students to the Department of Foreign Languages and Literatures for tutoring in the basic language sequence for Spanish, French, Italian, Chinese and Japanese.

**Contact:**

**Ms. Nkem Stanley-Mbamelu**  
**Location:** Marshak Science Building Room 1005  
**Phone:** (212) 650-6059

**Contact:**

**Mr. Jhevon Smith**  
**Location:** Marshak Science Building Room 418S  
**Phone:** (212) 650-5780

**Contact:**

**Prof. Jiufeng Tu**  
**Location:** Marshak Science Building Room 417  
**Phone:** (212) 650-6832

**Contact:**

**Mrs. Phyllis Wentworth**  
**Location:** NAC 5/223  
**Phone:** (212) 650-6731