

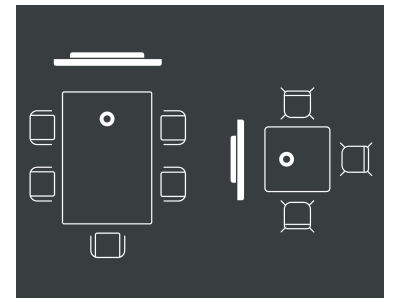
Meeting Owl Pro Instructions for Hyflex Teaching

1. Connect your computer to the AV system using VIA Connect to display the Owl's video

- a. See [Presentation Instructions and Tutorials](#) for more information on how to use VIA Connect.

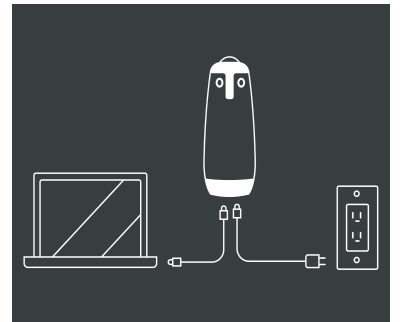
2. Determine the best location for your Owl

- a. The Meeting Owl Pro receives the best audio and visual connection when positioned on a desk, to the side of the instructor.



3. Plug in USB cable and AC power adapter

- A. Connect the Meeting Owl Pro to a laptop using the provided USB cable and AC power adapter.
- B. Plug AC Power adapter in **Turn over the Meeting Owl to locate USB and AC power Adapter connections**



4. Enable audio and video settings using the Meeting Owl

Sign in your video conferencing platform (Zoom, Google Meet etc.) and select the Meeting Owl as your video, microphone, and speaker.

These options are usually located at the bottom toolbar.

5. Start your meeting.

You're ready to get your meeting started.

